

# Webview – Access Information

---

## *Information Needed*

Name:

Address:

Date of birth:

Email address:

Your desired password:

Login: (the office will provide this)

Password reset question (30 character limit):

Password reset answer (30 character limit):

## *Next step*

1. Print out the form. Fill in the information. Make sure you give us an email address that you check regularly. You also need to pick a password. Please also review the security information and sign the form indicating that you wish to enroll in the service.
2. If you forget your password, you may change it online. We will need a reset question (there is a 30 character limit). Your choice. Also, give us the answer (also 30 character limit and spelling counts).
3. Send the form back to the office:
  - a. Fax: 703 476 7126
  - b. Mail: 12330 Pinecrest Road  
#250  
Reston, VA 20191
  - c. Email: [office@foxmillfp.com](mailto:office@foxmillfp.com) Please note that this email connection is not secured and you would be sending your password.
4. The office will set up your record for viewing online and send you an email with your login name.
5. Please make sure your email program allows email from [Webview@pmsi.com](mailto:Webview@pmsi.com) or [Webview@practicepartner.com](mailto:Webview@practicepartner.com) or [Webview@mckesson.com](mailto:Webview@mckesson.com)

## *Logging In*

1. Use your web browser, go to: <https://webview.mckesson.com/foxmillfp>

- There is a link on our webpage at [www.foxmillfp.com](http://www.foxmillfp.com)
2. In the user name field, enter the user name we emailed to you.
  3. In the password field, enter the password which you sent us.
  4. Click log-in. Your chart will appear. It is not the fasting loading page in the world.

### *Logging Out*

Click on the log out link on the top left of the page. The login screen will reappear. This shows that you have successfully logged out.

You should always log out of your online chart when exiting.

### *Security*

The process uses SSL encryption from your computer to the gateway server at Practice Partner and from Practice Partner to the Webview server in our office. We believe that the process is as secure as we can make it at this time. (Make sure you log in to https and the locked icon shows on your browser). If this is acceptable, please sign and return this form. If this is not acceptable to you, do not sign up for the service.

I have read and understand the security provisions for Webview at Fox Mill Family Practice

Signature:

### *Feedback*

We appreciate your comments about this service. Please send them to [office@foxmillfp.com](mailto:office@foxmillfp.com)